

SHREE SARVAJANIK PHARMACY COLLEGE

INTERNAL QUALITY ASSURANCE CELL

(AS PER AICTE NORMS)

Aims

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- Development of Quality Culture in the institution.

1. IOAC COMMITTEE:-

The quality policy and program shall be implemented through the following IQAC Committee comprising of following members.

Sr. No.	Name	Designation and Department	IQAC position
1.	Dr. C. N. Patel	Principal	Chair person
2.	Sr. Dilipbhai chaudhary	Hon. Secretary of S.S.K.M	Management Representative
3	Sri. Milanbhai Chaudhary,	Join Secretary of S.S.K.M	Management member
4.	Sri. Sureshbhai Chaudhary,	Principal of Mr. A.S. Chaudhary Mahila Arts & Home Science College	Society representative
5.	Dr. Indermeet Singh Anand	Professor, Pharmacology Department.	Coordinator IQAC
6.	Dr. Avani Vinodchandra Patel	Assistant Professor, Pharmacognosy Department.	Member
7.	Ms. Mona Ashutosh Gupta	Assistant Professor, Pharmaceutics Department.	Member
8.	Mr. Pruthviraj K. Chaudhary	Assistant Professor, Pharmaceutical Chemistry Department.	Member
9.	Dr. H. D. Karen Ms. Khushbu K. Patel	Alumni Members	Member
10.	Hiral J. Chaudhary Rajat Chaudhary	Students	Members

4. The roles/duties of main stake holders such as students, Alumni, Faculty and college management are indicative in nature as given below:

I. Role of Students

- Students are required to abide by norms, rules, guidelines related to discipline, punctuality, and regularity.
- They have to meet the benchmarks to maintain good attendance, results and to develop required presentation skills.
- Students to provide their feedback to remove any deficiencies in the course curriculum, teaching-learning process.

II. Role of Alumni

- The alumni should maintain good communication with faculty and the institution by providing market feedback, technology trends, and job opportunities.
- They will maintain goodwill of the college.

III. Role of Faculty

- Faculty should maintain discipline according to the institutions rules and guidelines.
- Faculty should ensure quality teaching and learning processes.

IV. Role of Management

- Embed quality as an important component of vision/mission of the institution.
- Faculty is encouraged to attend national and international conference and workshops to update their knowledge and skills
- Faculty is supported financially to go for higher studies and research
- Set up necessary empowered committees for maintaining / assuring highest levels of quality of Teaching, Infrastructure etc.
- Provide support in terms of infrastructure, manpower and financial support.

5. Periodicity of the meeting of IQAC:- The IQAC committee should meet on Quarterly basis or at least once in a semester.